

**Canada C21 Not For Profit Corporation Act  
Society Act RSBC 1996 Chapter 443  
SUNSHINE VALLEY RATEPAYERS ASSOCIATION (1998) Bylaws  
S-38785**

**(rev. June 2008)**

1. Membership shall consist of a maximum of two votes per property. No person can have more than one vote regardless of the number of properties owned. Any taxpayer, lessee or renter residing or owning property within the boundary lines of Sunshine Valley proper can become a member upon establishing ownership or residency and payment of the approved annual fee.
2. Only members that are in good standing are allowed valid voting privileges.
3. The fee shall be for one calendar year only. First time members are \$10 and thereafter \$5 annual fee (FEES MAY BE CHANGED AT AN ANNUAL GENERAL MEETING).
4. Only members in good standing may hold office and have valid voting rights at meetings.
5. The officers of the Association shall consist of: President, Vice-President, Secretary, Treasurer and (3) three Directors.
6. Executive of the Society shall be the officers of the Association and (3) three Directors.
7. The election of the Executive which shall consist of (7) seven duly qualified members of the Association and shall take place at the Annual General Meeting in January and in the manner set forth; President, Vice-President, Secretary, Treasurer and (3) three Directors. If the previous year's President doesn't run for re-election or is not re-elected, then they shall automatically sit on the Executive in an advisory capacity for a (1) one year period. The past President shall not be entitled to vote on any Executive matter. A nominating committee shall be elected at the General Meeting held (3) months before the Annual General Meeting in January. The nominating committee shall consist of (2) two Executive members and (1) one general member. The whole board shall be retired at each Annual Meeting, but shall be eligible for re-election if otherwise qualified.
8. The quorum of a General Meeting shall be made up of a minimum of (10) ten members in good standing and an Executive Meeting shall be minimum (4) members.
9. The President can call an Executive Meeting by notification at any time.
10. A General Meeting may be called by the President or by a quorum of Executive or by 10% or more of the paid up membership of the Society. Fourteen (14) days notice for such a meeting shall be required.
11. Two (2) General Meetings shall be held annually on the (2) second Saturday of the month at 10:00 AM unless it falls on a statutory holiday and in such case the date and time of the meeting shall be at the call of the President.
12. A member is in good standing only when their fees are paid to date and they cease to be a member when their fees are in default by (30) thirty days.
13. Any person who ceases to be a member of the Society shall therefore forfeit all rights, title, interest, claim and demands whatsoever in their capacity as a member in property or assets of Society.
14. A member may resign at any time but fees paid are non-refundable.
15. The officers, Directors and members are removed from office only by process of election or by ceasing to be a member in good standing or by motion of properly constituted General Meeting and the said motion having a (3/4) three quarters majority vote. Any member of the Executive missing (3) three consecutive regular meetings will be removed and the President shall appoint a duly qualified member of the Association to fill the expired term of such an Executive member.
16. The audit of accounts shall be presented to the Annual General Meeting.
17. The books and records of the Society shall be open to inspection by the members of the Society providing that (2) two officers are present at the same time at any reasonable time and at such convenient place as may be arranged.

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18. Subject to the Society Act, borrowing powers may be exercised only by the Executive when such is endorsed by a General Meeting.
19. Alteration of bylaws may be made only by a Special Resolution and requires 75% majority vote at a General Meeting.
20. After bylaw changes have been accepted at a General Meeting, all paper work pertaining to these changes must be signed by the present board and Secretary prior to submission to Victoria.
21. All proper documents, contracts, negotiable instruments and notices must have the signatures of the President and the Secretary or Treasurer.
22. Preparation and custody of minutes and proceedings of meetings both Executive and General and other books and records of Society, save those which pertain to the duties of the Treasurer are duty of the Secretary.
23. Secret vote by ballot is required on the election of Directors and on all motions required the expenditure of money in excess of (\$1000) one thousand dollars and any Special Resolutions that are deemed necessary by Executive.
24. Each member of the Association shall be entitled to one vote and may vote by proxy. Each member present at the meeting shall be entitled to one vote and carry only (2) two proxy votes. Proxies will be duly delegated in writing and signed by the members.
25. In case of an equality of votes at any General Meeting, whether on show of hands or at a poll, the Chairman shall be entitled to a casting vote, being the only vote the Chairman shall have.
26. When the words "Executive member or Director" appear in these bylaws, they shall mean one and the same and shall be considered synonymous. Where the word "Association" appears in the bylaws it shall mean "Sunshine Valley Ratepayers Association".
27. All Executive and Committee meetings are open to any member in good standing. Such member shall have no voice in the meeting unless member has notified the Secretary of intention to attend (14) fourteen days prior to the meeting including subject to be presented. Permission to present information must be unanimously granted by the Executive or Committee.
28. Directors shall not be entitled to remuneration of the Society.
29. The Directors shall manage or supervise the management of the affairs of the Association and may exercise all the powers of the Society. The President shall preside at all meetings of the Association and of the Directors. The President is the Chief Executive Officer of the Association and shall supervise the other officers and execution of their duties. Vice-President shall carry out the duties of the President during his absence. The Secretary shall conduct the correspondence of the Association and Directors. The Secretary shall maintain custody of all records and documents of the Association except those required to be kept by the Treasurer. The Secretary will maintain the register of members. The Treasurer shall keep the financial records, including books of account, necessary to comply with the Society Act. The Treasurer shall render financial statement to the Directors, members and others when required. The offices of the Secretary, Treasurer may be held by one person who shall be known as the Secretary Treasurer. When the Secretary Treasurer holds office the total number of Directors may consists of total of six (6) Directors. In absence of the Secretary from the meeting, the Directors shall appoint another person to act as Secretary at the meeting.
30. A Director who is directly or indirectly, interested in proposed contract of transaction with the Association shall disclose fully and promptly the nature and extent of his or her interest to each Director.
31. A Director may be removed from office by Special Resolution before the expiration of his term, and another Director may be elected, or by ordinary resolution appointed to serve during the balance of the term.